

## PROJECT PARTICIPATION AGREEMENT

Agreement concluded on ..... between:

**Katowice School of Economics** with its headquarters in Katowice, at ul. Harcerzy Września No. 3, 40-659 Katowice, entered into the Register of Non-public Higher Education Institutions and Associations of Non-public Higher Education Institutions conducted by the Minister of Science and Higher Education, under the number 36, Tax Identification No. (NIP) 954-00-07-281, hereinafter referred to as the "University", represented by:

1. **dr hab. Krzysztof Szaflarski - Rector**
2. **mgr Alicja Polok - Administrative Director**

**and a Student:** .....

**Personal Identification. No. PESEL/Number of the document confirming the identity and the country of issue of the ID document** <sup>1</sup>: .....  
residing at: .....

- hereinafter referred to as Student/Participant,

which reads as follows:

### **Article 1.**

#### **The subject of Agreement**

1. The subject of this agreement is the implementation of first-cycle study programme (bachelor level, degree "licencjat") in the field of study: Management in English, specialisation: International Business and Tourism conducted in a full-time form, in the cycle of education commencing in the winter semester of the academic year 2018/19 and lasting 6 semesters.
2. Studies referred to in para. 1 of this article are implemented as part of the project entitled "Integrated Programme of the Katowice School of Economics in Katowice co-financed under the Operational Program Knowledge Education Development 2014/2020 Priority III POWER - Higher education for economy and development, Activity 3.5 Comprehensive programs of higher education institutions.
3. During the term of this Agreement, the Student may not change the field of study, specialisation or form of study.
4. The Student declares joining the above mentioned Project from the date of conclusion of this Agreement.
5. The date of signing the Agreement is assumed as the day of participation of the Student in the Project.
6. The studies will be conducted in accordance with the study plan and educational program for the Management in English - "International Business and Tourism" specialisation.

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<sup>1</sup> In a situation where a Student is required to have a Personal Identification Number (PESEL) (eg. in the case of students with Polish citizenship) or is given a PESEL in accordance with separate regulations, please write PESEL number. If the above situations do not take place, please provide the ID/Passport number and name of the country which issued it (legal basis - Art. 170c. art. 2 item 2) of the Act of 27 July 2005 - Act on Higher Education (consolidated text Journal of Laws from 2016, item 1842 with later amendments)

## Article 2.

### Conditions and terms of validity and termination of the agreement

1. The conditions for completing studies and obtaining the professional title of a “licencjat” are defined in “the Study Regulations of Katowice School of Economics”, hereinafter referred to as “the Study Regulations” and “the Regulations of the Project entitled "Integrated Program of the Katowice School of Economics in Katowice"- Task No. 1 - Management in English - the specialisation International Business and Tourism”, hereinafter referred to as "Regulations for the Project for Task 1” subject to para 3.
2. The Student declares that he/she has read the "Study Regulations" made available to him/her by the University on the last page of the candidate's electronic registration form and available on the University's website: <http://www.gwsh.pl> in the tab Rekrutacja/Regulaminy (Recruitment/Regulations) and „Project Regulations for task 1" available on the University's website [www.gwsh.pl](http://www.gwsh.pl) in the tab “Biuro Projektów Rozwojowych / Projekt “Zintegrowany Program Górnośląskiej Wyższej Szkoły Handlowej im. Wojciecha Korfańtego w Katowicach” / Zadanie 1 (Development Project Office/the Project: "Integrated Program of the Katowice School of Economics in Katowice"/ Task 1) and undertakes to comply with them.
3. The Student shall not apply all provisions of the Study Regulations, as well as other internal regulations of the University, which may extend the planned date of completion of Studies or cause difficulties in achieving the required attendance at classes conducted as part of the Studies.
4. In the event of discrepancies in the provisions of the Study Regulations and Project Regulations for Task No. 1, the provisions of the Project Regulations for Task No. 1 apply.
5. The agreement is concluded for the duration of the studies, i.e. for 6 semesters, implemented from 22.02.2018 to 21.10.2021.
6. The agreement is terminated before the deadline referred to in para 5 of this article in the case of:
  - a) final removal from the Student register (the date of the decision on removal is decisive);
  - b) submitting a written resignation from studies.
  - c) failure to pass the semester except for the situation/case specified in Article 36 para. 1 item 1 of the "Study Regulations",
  - d) failing the diploma examination subject to the provisions of Article 4 of the Agreement.
7. The agreement expires by law upon graduation by the Student.

## Article 3

### Student's rights and obligations

1. The Student is obliged to comply with all obligations imposed by the Act of 27 July 2005 Act on Higher Education (consolidated text Journal of Laws from 2016, item 1842, with later), University Statute, Study Regulations and Project Regulations for Task 1, as well as to comply with the provisions of other legal acts in force at the University.
2. The Student is required to participate in all forms of didactic classes adopted by the program of studies conducted in particular in the form of exercises, tutorials, language courses, laboratories, seminars, camps and physical education classes, as well as for timely complete the subjects and pass the examinations, as well as fulfil other didactic duties provided for in the study programme.

3. In addition, the Student is required to:
  - a) complete and sign the documentation prepared under the Project,
  - b) fill out questionnaires and surveys related to the implementation of the Project,
  - c) take part in monitoring and evaluation research conducted by the University and institutions having relevant authorizations to such research.
  - d) keep the University informed of all events that may disrupt further participation of the Participant in the Project.
4. In the event that the number of absences from classes in a given subject exceeds 20% of the total number of classes carried out in the Semester, the Student is removed from the list of students, and the provisions of Article 4 para. 6 of the Agreement shall apply accordingly.
5. The Participant entrusts the University with the purpose of carrying out the Project his/her personal data included in the application form and declares that all data contained therein is up to date and commits to inform the University immediately of any change in writing or via electronic mail. The Student is liable for the lack of updates of personal data caused by failure to comply with the above obligation.
6. By signing the Participant's Declaration attached as Appendix 1 to this Agreement, the Student authorizes the University to process the personal data entrusted solely for the purpose of implementing the Project and the rights and obligations arising from the Agreement.
7. The detailed conditions of data processing are specified in the Declaration referred to in para. 7 of this Article.

#### **Article 4**

##### **Financial conditions for student participation in the project**

1. The subject of the agreement is carried out with the support granted as part of the Project referred to in Article 1 para. 2 of the Agreement.
2. The support referred to in para. 1, consists in covering the costs of the Studies referred to in Article 1 para. 1 of this Agreement, from the funds allocated for the implementation of the Project, referred to in Article 1 para. 2 of the Agreement, subject to the provisions of this article.
3. The cost of completing 1st cycle study programme in the field of study: Management in English - the specialisation "International Business and Tourism" per one participant is 12 062.00 PLN.
4. The Student covers all costs related to travel, commuting, boarding and accommodation on his/her own.
5. On the terms set out in the Financial Regulations of the Katowice School of Economics in Katowice, the Student pays the following fees related to the studies at the University:
  - a) repetition of the internship or its part – 350.00 PLN
  - b) short-term conditional entry – 280.00 PLN
  - c) issuing a duplicate of Student's ID – 7.50 PLN
  - d) issuing a diploma of graduation along with two certified copies- 60.00 PLN
6. In the event of termination of this agreement due to non-completion or inability to complete studies within the time limit referred to in Article 2 para. 5 of the Agreement, in particular in the case of extending the period of studies due to failing semester, deletion from the students' list, Student's resignation from continuing studies, failing the diploma examination or exclusion from

participation in the project, the Student is required to reimburse the full costs of the studies referred to in para. 3 of this Article.

7. The provision of para. 6 of this article shall not apply in the event of the occurrence of "force majeure", by the notion of which is understood as the existence of special circumstances, independent of the Parties, which the parties could not foresee when exercising due diligence, at the time of signing this Agreement, in particular long-term disease confirmed by a medical certificate, which must result in a lack of study possibilities.

## **Article 5**

### **University rights and obligations**

1. The University undertakes to:
  - a) Provide the Student with 1st cycle study programmes completed in a full-time form, in accordance with applicable education standards and other laws regarding higher education in Poland.
  - b) Conduct didactic classes by academic teachers with appropriate academic, didactic or professional qualifications.
  - c) Issue for the Student, after finishing studies and after fulfilling all the conditions provided for in the Project Regulations for task 1, the diploma of completion of higher education, to issuing of which the University is entitled, in accordance with applicable law regulations.
  - d) Implement the course of studies in accordance with applicable regulations.
  - e) Share on the Project website, within the period provided for in the Act of 27 July 2005, Act on Higher Education (consolidated text Journal of Laws from 2016, item 1842 with later amendments) and the Study Regulations, information on the study plan and curriculum.
  - f) Act in compliance with the Student's rights provided for in the Act of 27 July 2005, Act on Higher Education (consolidated text Journal of Laws from 2016, item 1842 with later amendments ), Study Regulations and Project Regulations for Task 1, subject to the provisions of this Agreement.
2. The University has the right to terminate the Agreement with immediate effect, meaning the exclusion of the Student from participation in the Project and the removal from the students' list in the case of:
  - a) violation of the provisions of this Agreement, in particular if Student will not fulfil any provisions contained in Article 3 of the Agreement, Study Regulations or Project Regulations for task No. 1;
  - b) presentation of incomplete or false declarations in order to obtain the right to participate in the Project.

## **Article 6**

### **Representations of the Parties**

1. The University declares that it meets the conditions, including staffing and related to necessary material equipment, to conduct education at the studies referred to in Article 1 of the Agreement.
2. In addition, the University declares that:
  - a) It meets the conditions that the University's organizational units must fulfil in order to conduct studies in a specific field of study and level of education specified in separate regulations,
  - b) Studies at the Katowice School of Economics in Katowice are conducted according to study plans and education programs in accordance with the applicable regulations.

3. Katowice School of Economics in Katowice declares that it is the beneficiary of the agreement with the National Centre for Research and Development within the framework of the Project referred to in Article 1 para. 2 of the Agreement.
4. The Participant declares that he/she is prepared to take up studies at the Katowice School of Economics in Katowice in accordance with the rules provided for in the Study Regulations and Project Regulations for tasks 1, in particular, that he/she has English at a minimum level of B2 of the Common European Framework of Reference of Languages. All correspondence related to the implementation of this agreement will be kept in writing.
5. Correspondence will be directed to the following addresses:
  - a) to the University: **Katowice School of Economics with its headquarters in Katowice,** at ul. Harcerzy Września No. 3, 40-659 Katowice, Poland.
  - b) to the Student: to the Student's address provided in the presentation of the parties to this Agreement or another indicated correspondence address or via electronic mail.

### Article 7

#### Final Provisions

1. The University reserves the right not to start a given field of study if, as at 30 September, in the case when the number of people admitted to this field of study is less than 20 people.
2. In the event of a failure to run a field of study within the framework of the Project, the University will offer to the Student a change of the field of study realized as payable on general terms. A Student interested in changing the field of study should submit a written statement to the University. Failure to submit a statement within the deadline set by the University is tantamount to resignation from taking up studies. In this case, the provision of Article 4 para. 6 of the Agreement does not apply.
3. Any changes to the provisions of the agreement require an annex in writing, under pain of nullity.
4. All disputes between the University and the Student related to the implementation of this Agreement shall be resolved by the court competent for the headquarters of the University, i.e. the General Court in Katowice.
5. The obligations and rights arising from the agreement may in no event be transferred to a third party.
6. The agreement is drawn up in two identical copies, one for each party.
7. The agreement comes into force on the day of signing and is valid while studying.

.....  
on behalf of the University

.....  
Student

Appendix No. 1:  
Declaration of the project participant