



APPLICATION DOCUMENTS FOR APPLICANTS FROM KAZAKHSTAN

Management / International Business and Tourism

<http://www.gwsh.pl/zp/zp-zadanie1.html>



I. ENGLISH – requirements

We recognize your knowledge of English if:

- You are a Candidate from a country where English is the official language or one of such languages or any other country in which you **received your education in English or**
- You have one of the accepted international **language certificates**: TOEFL, IELTS, FCE, etc. that proves their knowledge of English at B2 level **or**
- you passed **internal School's language test on B2 level.**

II. APPLICATION DOCUMENTS

1. Completed application forms (Appendixes: 1, 2, 3, 8b) sent to int.office@gwsh.pl (*signed and scanned*)

2. A copy of the **secondary School-leaving certificate** (the original certificate provided to KSE for inspection after arrival) which gives access to study at any type of higher education institutions in the country where the certificate was issued.

+ Supplement (*if issued*)

+ Translation into Polish by sworn translator (*if not issued in English*)

+ [Recognition certificate*](#) only if your School-leaving certificate is issued after 29/09/2005



*** NATIONAL AGENCY RECOGNITION:**

If the School – leaving Certificate obtained abroad is not recognized on the basis of international bilateral agreements or automatically recognized by the operation of law, then the certificates should be recognized by the state authority in Katowice ([Kuratorium Oświaty](#)) read: [III. RECOGNITION PROCEEDINGS BY PROVINCE EDUCATION SUPERINTENDENTS](#)

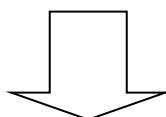
*Recognition procedure may require to submit the **additional documents (check above link) and legalisation (or apostille)** which should be prepared **before candidate's arrival to Poland**. This recognition by Kuratorium Oświaty must be done **no later than until the end of the first semester** of studies.*

3. Copy of the **Candidate's International Passport**

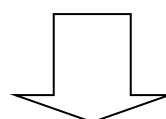
4. **2 photographs** (size 4.5 x 3.5 cm) [*submitted after arrival*]

5. C Copy of the **health insurance policy** in case of illness for the period of the first academic year valid in Poland (i.e.till 30/09/2019)

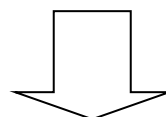
6. If you are less than 18, we ask for a written permission from your parents/legal guardians.



Verification of application documents



We will test your English by SKYPE – you need to have B2 level



After the Selection, the **Agreement** ([Appendix No. 7](#)) is signed.



GÓRNOŚLĄSKA WYŻSZA SZKOŁA HANDLOWA
KATOWICE SCHOOL OF ECONOMICS, POLAND

More information on application requirements and application documents at KSE:

International Office

int.office@gwsh.pl

skype: gwsh48

[**www.gwsh.pl**](http://www.gwsh.pl)